

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

AQAR for the year (for example 2010-11)

2017-18

Part – A

I. Details of the Institution

1.1 Name of the Institution

NETAJI NAGAR DAY COLLEGE

1.2 Address Line 1

170/436, N.S.C. BOSE ROAD

Address Line 2

REGENT ESTATE

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700092

Institution e-mail address

netajinagardaycollege@gmail.com

Contact Nos.

(033) 2411-5301

Name of the Head of the Institution:

Dr. Sonali Banerjee Jash

Tel. No. with STD Code:

(033) 2971 1874

Mobile:

+91 9433073789

Name of the IQAC Co-ordinator:

Dr. Chanchal Guha Roy

Mobile:

+91 9831771096

IQAC e-mail address:

netajinagardaycollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

WBC0GN13286

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/22/A&A/30.2 dated 22-02-2017

1.5 Website address:

www.nndaycollege.com

Web-link of the AQAR:

No separate weblink

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2007	March, 2007 To March, 2012
2	2 nd Cycle	B++	2.76	2017	21.02.2022
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

14/03/2011

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2016-17 submitted to NAAC on 13/03/2018 (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NIL

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF CALCUTTA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text"/>
	Faculty <input type="text"/>
Non-Teaching Staff	<input type="text" value="1"/>
Students	Alumni <input type="text"/>
	Others <input type="text" value="Nil"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="NA"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="2"/>
International	<input type="text"/>
National	<input type="text"/>
State	<input type="text"/>
Institution Level	<input type="text" value="2"/>
(ii) Themes	<input type="text" value="NAAC Assessment"/>

2.14 Significant Activities and contributions made by IQAC

- i) Organizing seminars/workshops on diverse themes with the aim of overall quality enhancement of human resources available in the institution - 03 quality related seminars / workshops organised during 2017-18.
- ii) Continuous efforts for infrastructural upgradation and submission of proposal to the Dept. of Higher Education, Govt. of WB for financial assistance for such upgradation. ₹ 10 lakhs received as grant from the Govt. of WB.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To introduce student mentoring in departments	Student mentoring so far is done informally, as and when any student faces personal problem. Mentoring is yet to be formalized.
To ensure better performance of students in University examinations	Special initiatives by some departments in the form of doubt-clearing classes, regular class tests, etc. have been resulted in improved performance of students in University examinations.
To strive for infrastructural upgradation	Proposal for development grant submitted to the Dept. of Higher Education, Govt. of WB for financial assistance for such upgradation. ₹ 10 lakhs received as grant from the Govt. of WB.

* Attach the Academic Calendar of the year as Annexure.

- 2.16 Whether the AQAR was placed in statutory body Yes No
- Management Syndicate Any other body

Provide the details of the action taken

AQAR 2017-18 discussed in IQAC meeting held on 27.11.2018 and subsequently finalised for placing before the Governing Body for approval in its meeting held on 18th December, 2018, before submission to the NAAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	1	---	1	
UG	6		--	
PG Diploma	--	--	---	--
Advanced Diploma	--	---	---	--
Diploma	--	---	--	---
Certificate	--	--	---	---
Others	--	--	--	--
Total	7	--	1	
Interdisciplinary	--	---	---	--
Innovative	--	---	--	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes 6+1
Semester	06
Trimester	
Annual	06

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
36	25	10	1	

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	5							1	5

2.4 No. of Guest and Visiting faculty and Temporary faculty

23		25
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons	Nil	Nil	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Invited lectures by experts organised by the different departments.
- Encouraging students of all streams (Humanities, Science & Commerce) to participate activity in the Annual Exhibition organised on an inter-disciplinary theme.

2.7 Total No. of actual teaching days

during this academic year

145

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3		
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2.10 Average percentage of attendance of students

60%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass
B.A.(Hons.)						
B.SC.(Hons)	57		6	36		
B.Com (Hons.)						
B.A.(Genl.)						
B.SC .(Genl.)	53			18		
B.Com (Genl)						
M.Com.						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- By encouraging departments to adopt learner-centred pedagogy
- By encouraging that all departments follow the academic calendar drawn up by the affiliating University for completion of syllabus on time.
- By ensuring that evaluation of students' academic performance through Mid-Term Test and Selection (College) Test is completed before allowing students to appear at University examinations.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	1
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	03	01	05
Technical Staff	10	03	01	05

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Motivating the faculty to undertake research activity – permission given by the Governing Body to 02 newly appointed faculty members to register for doctoral research work.
- Encouraging departments to organize seminars / invited lectures on contemporary issues.
- Speedy submission of documents to the Education Directorate, Govt. of West Bengal in connection with award of incentives to teachers for M.Phil / Ph.D degree.

3.2 Details regarding major projects: **None**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects **NA**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications **NA**

	International	National	Others
Peer Review Journals	11	5	3
Non-Peer Review Journals			3
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: NIL

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	NA	NA	NA	NA	NA
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : **NA**

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded to faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="NA"/>	State level	<input type="text" value="NA"/>
National level	<input type="text" value="NA"/>	International level	<input type="text" value="NA"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="NA"/>	State level	<input type="text" value="NA"/>
National level	<input type="text" value="NA"/>	International level	<input type="text" value="NA"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="1"/>	Any other	<input type="text" value="1"/>

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation Camp organised in September, 2017
- NSS Special Camp held in neighbouring Khanpur in March, 2018

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4411.90	NIL	-	4411.90
Class rooms	24	0	-	24
Laboratories	10	0	-	10
Seminar Halls	2	0	-	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		VIRTUAL CLASSROOM	GOVT. GRANT	1
Value of the equipment purchased during the year (Rs. in Lakhs)	18,24,022	5,13,178	College+UGC + State Govt.	23,37,200
Others		02 Printers	College+UGC	

4.2 Computerization of administration and library

Process of Barcoding of Library books undertaken and completed – important steps towards Library automation.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16108		467	143606	16575	
Reference Books	298				298	
e-Books	Available in N-List		Available in N-List	5900	Available in N-List	
Journals			6	9800		
e-Journals	Available in N-List		Available in N-List		Available in N-List	Available in N-List
Digital Database	2		0	0	2	
CD & Video	154	Not purchased	6	Not purchased	160	Not purchased
Others (specify) (Gifted Book)	484	0	24	0	508	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	122	09	12	04	20	08	43	04
Added		0	02	01	13	7	0	02
Total		09	14	05	33	15	43	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Virtual classroom set for enabling students equipped with the latest knowledge and are competitive on the national as well as global scale.

4.6 Amount spent on maintenance in lakhs :

i) ICT	85000
ii) Campus Infrastructure and facilities	200000
iii) Equipments	3.27,000
iv) Others	55,000
Total :	6,67,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- All IQAC members interact regularly with students individually as well as with the students' union and encourage them to apply for Govt. scholarships.
- IQAC ensures regular renewal of Student Safety Policy- an accident coverage policy for all students and also subscription to Students' Health Home.

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2144	69		

(b) No. of students outside the state

NIL

(c) No. of international students

Men		No	%		No	%
		973	59	Women	668	41

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1577	318	11	162	4	2072	1641	369	14	72	48	2144

Demand ratio 1:3

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

None at present

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations

NET	<input style="width: 50px; height: 20px;" type="text"/>	SET/SLET	<input style="width: 50px; height: 20px;" type="text"/>	GATE	<input style="width: 50px; height: 20px;" type="text"/>	CAT	<input style="width: 50px; height: 20px;" type="text"/>
IAS/IPS etc	<input style="width: 50px; height: 20px;" type="text"/>	State PSC	<input style="width: 50px; height: 20px;" type="text"/>	UPSC	<input style="width: 50px; height: 20px;" type="text"/>	Others	<input style="width: 50px; height: 20px;" type="text"/>

5.6 Details of student counselling and career guidance

NA

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

No such programme organised during the year

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

* Due to introduction of online system and direct deposit to student's bank A/c, college has no available record of sanctioned amount from Govt. of WB and WBMDFC, Govt. of WB.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of the college is to be a leading college in Kolkata, providing a well-resourced strongly academic, holistic education to boys and girls in such a way that it will create an environment, “Where the mind is without fear, the head is held high and knowledge is free.

The mission is: - to offer equal opportunity of access to all.

A differentiated approach to teaching encourages all students to participate fully in the process of learning.

To encourage and motivate students to achieve their full potential whilst recognizing and commending their efforts, achievements and success.

A safe and caring environment is to be provided that will promote interaction between the three sections of the academic community such as students, teachers and non-teaching employees.

A value based system of education is provided so that students will participate in all such co-curricular activities which will improve their health and mind and also encourage them to participate in welfare activities having ‘community orientation’.

6.2 Does the Institution has a management Information System

The College till date has no modernized management Information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Every department undertakes different strategies for effective transaction and delivery of the University stipulated curriculum in the form of special (invited) lectures, student seminars, educational tours, wall magazines, exhibition, etc.

6.3.2 Teaching and Learning

- Learner centred pedagogy
- Advanced learners encouraged by providing additional reference materials
- Slow learners identified and taken care of through special classes

6.3.3 Examination and Evaluation

Student presentations are encouraged by many departments to develop communicative skill and also to judge their understanding of the subject matter by asking questions.

6.3.4 Research and Development

- Financial assistance received from the Dept. of Science & Technology, Govt. of WB for one Research Project in Zoology
- Number of journal publications by faculty during the year

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computers are regularly upgraded, collection development of the library with fund recd. from the Higher Education Dept., Govt. of WB in March 2018, installation of generator for power back up.

6.3.6 Human Resource Management

Students and staff participate in institutional activities through various Sub-Committees. Participatory management is encouraged.

6.3.7 Faculty and Staff recruitment

- Appointment of one Assistant Professor on the recommendation of the WB College Service Commission
- Appointment of 14 Guest Lecturers on College pay
- Appointment of 01 Clerk and one Peon on College pay

6.3.8 Industry Interaction / Collaboration

No such initiative during this period.

6.3.9 Admission of Students

Students admitted through online system for both UG and PG courses.

6.4 Welfare schemes for

Teaching	Employees' Co-operative Credit Society
Non teaching	1. Employees' Co-operative. 2. Staff Benefit Fund for College Payee Staff ESI Scheme
Students	Tuition fee concession Insurance – Students' Safety Policy

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes No

Audit by Government approved auditor completed upto Financial Year 2016-17

Audit by Government approved auditor for Financial Year 2017-18 is in progress.

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-----	-----	-----
Administrative	NO	-----	-----	-----

6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Association organised during the year a Youth Camp for Inner Strength and Overall Well Being in which 40 students participated.
--

6.12 Activities and support from the Parent – Teacher Association

There is no such association, but parents meet the faculty members whenever necessary.
--

6.13 Development programmes for support staff

Quality Enhancement in Organisational Behaviour Workshop organised by IQAC on 22 nd September, 2018 in association with Sri Aurobindo Society.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Regular disposal of garbage.
- Minimum use of air conditioners
- Tobacco-free campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Focus on quality enhancement of human resources within the institution through workshops on Inner strength and overall well being
- Changing the pattern of job distribution among staff to eliminate boredom and encourage efficiency

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

NA

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Final Year students of all streams are taken out for Field Visit in batches accompanied by the faculty, Environmental Studies, for awareness regarding various eco-systems, and environmental sustainability.
- Many students and staff use bicycles for commuting to• and from the College.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT analysis not yet undertaken

8. Plans of institution for next year

- Planned upgradation of laboratories by purchasing equipments with the funds received under RUSA 2.0 grant
- Further development of ICT by utilising the funds received under RUSA 2.0 grant
- Development of second campus by utilising the funds received under RUSA 2.0 grant
- To organize Faculty Development Programme in Commerce jointly with the Dept. of Commerce , University of Calcutta
- To organize computer training programme in collaboration with Webel Technology Limited

Name **Dr. Chanchal Guha Roy**

Name **Dr. Sonali Banerjee Jash**



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Best Practices (A)**➤ Title of the Practice:**

Organizing Workshops on newly introduced Semesterised UG curriculum

➤ Goal:

To prepare the faculty for curriculum transaction and delivery

➤ The Context:

The affiliating University, i.e., University of Calcutta announced the introduction of Semesterised Choice Based Credit System for undergraduate students seeking admission w.e.f. 2018-19 session. Affiliated colleges were directed to make all necessary arrangements for the same.

➤ The Practice:

A workshop on the Semesterized CBCS as laid down in the revised C.U. Regulations reg. Admission & Examination at the undergraduate level was organised by the IQAC in May 2018 to acquaint teachers and staff about the new system.

The Dept. of Electronics of the College organized a workshop on new syllabus in Electronics (under CBCS) jointly with the UG Board of Studies in Electronics of the University of Calcutta in June 2018. The venue was the premises of Netaji Nagar Day College. Teachers from 18 other Colleges participated in the Workshop.

➤ Evidence of Success:

The request from the UG Board of Studies in Electronics of the University of Calcutta to organize the Workshop jointly is a matter of great honour for the College. The participation of teachers from 18 colleges in the Workshop bears evidence of the success of this initiative.

➤ Problems encountered and Resource Required:

- i) Availability of adequate space to organize the Workshop due to the ongoing examinations of the University of Calcutta at the College centre .
- ii) Allocation of sufficient funds for the Workshop from internal resources

Best Practices (B)

➤ **Title of the Practice:**

Student enrichment programmes for providing adequate exposure to higher levels of learning.

➤ **Goal:**

To orient the interested students about higher levels of learning, research activity and research environment.

➤ **The Context:**

A significant proportion of students of this institution are first generation learners. Hence it becomes the responsibility of the institution to provide them adequate exposure to higher levels of learning and research.

➤ **The Practice:**

Departments organize seminars and/or invited lectures wherein resource persons and eminent academicians are invited to deliver lectures. Students from Humanities participate in educational tours within the city during which teachers guide them to various destinations relevant to their respective disciplines. Students of Political Science participate in the Mock Parliament competition organised for college students by the Govt. Students from Science stream accompanied by teachers visit the laboratories of research institutions and interact with the faculty and researchers. For instance, 05 students from Physics dept. and 04 students from Chemistry dept. accompanied by one faculty member from the Dept. of Electronics participated in the 125th birth anniversary of Prof. S. N. Bose celebration organized by the S.N. Bose National Centre for Basic Sciences, Kolkata on 28th Feb. 2018. Prof. Bruce Tsurutani, Principal Scientist, Jet Propulsion Lab, California Institute of Technology, NASA, USA delivered a public lecture on this occasion. The students saw a documentary on the life and works of Prof. S. N. Bose, screened on this occasion. They also participated in a Quiz contest as a part of the said programme. It was a new kind of learning experience and enrichment for the students.

➤ **Evidence of Success:**

The enthusiasm among students across all disciplines to participate in such student enrichment programmes bears evidence of their appeal to the learners. These programmes supplement the learner centred pedagogy which the institution strives to implement.

➤ **Problems encountered & Resource Required:**

- i) Availability of time within the academic session to devote for more student enrichment programmes.
- ii) Availability of funds from internal resources for such activities.